

DATE: April 24, 2024

TO: Members and Consultants, Institutional Biosafety Committee

FROM: Andrea Ladd, Biological Safety Officer; Stephanie Kutz, Associate Biological Safety Officer

This meeting of the Institutional Biosafety Committee will be held on 05/01/2024 from 1:30 PM to 3:30 PM via WebEx.

The meeting will be advertised as open to the public.

AGENDA

1. **Call to order**
2. **Announcements**
3. **Review minutes 04/03/2024 IBC meeting - open session**
4. **Approval of III-E and registered protocols**
5. **Adjourn into closed session:**
 - **To consider personnel matters related to research protocols, pursuant to Wis. Stat. 19.85(1)(f) and 19.85(1)(c).**
 - **To discuss research protocols containing confidential and proprietary information pursuant to Wis. Stat. 19.85(1)(e).**
 - **To discuss information whose disclosure could compromise safety and security, pursuant to Wis. Stat. 19.85(1)(d).**
 - **To confer with legal counsel with respect to pending or potential litigation, pursuant to Wis. Stat. 19.85(1)(g).**
6. **Review minutes from 04/03/2024 IBC meeting - closed session**
7. **DURC review**
8. **Review research protocols**
9. **Other business - closed session.**
 - Incidents / Updates / Other items of interest to the IBC
10. **Re-convene into open session**
11. **Review research protocols**
12. **Other business - open session.**
 - IBC Training: NIH Guidelines: Andrea Ladd
 - EHS-BIO-GUI-033-V05_REV_December 2023_DRAFT.docx
 - List of Registered Protocols_030624-040324_GP.xlsx
 - Executive Summary New Sections Researchers Biosafety Manual February 2024-May 2024.docx
 - List of Registered Protocols_030624-040324_AM.xlsx

When it's time, join your Webex meeting here.

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Meeting number (access code): 2634 246 3031

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