*This script can be modified to clarify practices your study team will use based on your study locations and their requirements, EHS guidance you will adopt, department or school requirements and Dean’s office approval for those activities. These modified scripts DO NOT NEED to be reviewed by the IRB as they represent measures required by the institution to mitigate the risk of spreading COVID-19.*

**Script to Discuss What to Expect During a Face to Face Study Visit with UW-Madison Research Subjects**

In preparation for your upcoming study visit, we’d like to share what the University of Wisconsin Researchers are doing to minimize the risk of spreading COVID-19 while participating in research studies. The safety processes are recommended by our Infection Prevention experts to lower the risk of getting COVID-19.

* All study investigators, coordinators, nurses and staff in our research areas are wearing masks, and we’ll also provide a mask to you if you do not already have one.
* We also require all of our employees to screen themselves for symptoms daily before they come into work, and we’ll screen you for symptoms the day of your visit.
* We are following meticulous infection control practices, including disinfection, wearing gloves, and hand washing.
* {Some locations/studies allow for a single guest with the participant. If this is the case add} We are limiting the number of visitors accompanying people for their study visits to 1 and they will be required to follow the same safety rules.
* We have rearranged and/or removed furniture in our waiting areas to enforce strict social distancing practices.
* We’re also being careful about who we ask to come for in-person study visits, and when possible are using telephone or video conferencing to reduce the number of study subjects coming to our research areas at the same time.

We know that COVID-19 will be in our community for many months.  We appreciate your continued participation in our study.  Do you have any questions for us prior to your visit?

**Specific screening questions:**

Have you or anyone in your household experienced the following symptoms in the last week: Fever ≥100°F, Chills, Cough, Sore throat, Shortness of breath/chest tightness, Loss of taste or smell, Runny nose, Nasal congestion, Headache, Severe fatigue/exhaustion, or Muscle pain.

Have you been exposed to a person with a positive COVID-19 disease within the past 14 days?

**If they answer yes to either of these questions, their F2F study visit should be cancelled.**

If the study procedure requires COVID-19 testing:

The study procedure you’re scheduled for requires a COVID -19 test prior to your visit. Here is some information you’ll need to prepare for this test:

* Describe where they can be tested,
* State how long before the procedure they can/cannot be tested
* State how they should communicate the results of the testing to you,
* what they need to do after the test regarding quarantine, and
* who will pay for the test.