Employees who report to work at a UW facility must complete an attestation to confirm that they are not experiencing a fever or any of the symptoms outlined in the attestation. Employees who work on-site at a UW work location are required to:

* Attest that they are symptom-free each scheduled work day. Their supervisor will develop a reporting process.
* Employees are not required to provide specific symptoms, symptom details or record of symptoms to their supervisor or employer, only confirm to be symptom-free before reporting to work.
* Stay away from their UW work location if they are experiencing symptoms and therefore unable to complete the attestation.
* Follow their department’s normal call-in process to either take the day off or work from home when ill, as applicable.
* Contact their supervisor if:
  + diagnosed with COVID-19;
  + a healthcare provider instructs the employee to self-isolate because they are experiencing COVID-19 symptoms;
  + they experience COVID-19 like symptoms; and/or
  + they have been in close contact with someone who has COVID-19 (even if not experiencing symptoms).

Every scheduled workday, employees should attest if they have any of the following, prior to coming to work:

* Fever (temperature at or above 100.4F)
* Chills with or without shaking
* Cough that is new and unexplained
* Shortness of breath or difficulty breathing
* Muscle pain that is new and unexplained
* Runny nose or nasal congestion (new or worse than baseline)
* Sore throat that is new
* New loss of taste or smell
* Headache that is new and unexplained (different than typical headaches)

If you have any one of these symptoms:

* Stay home from work.
* Contact your supervisor to let them know you can’t safely be at work
* Contact your healthcare provider
  + if they don’t have another explanation for your symptoms, arrange testing for the virus causing COVID-19. If you are unable to access testing, please let your supervisor know.

If you develop any of those symptoms/signs while at work

* isolate yourself from others
* let your supervisor know